

Report of the Chief Executive: Police and Crime Commissioner Transition Programme – Governance Structures

1. Purpose of Report

To brief Members of the new governance structures for the Transition Programme.

Recommendations

That Members note this report.

Background

In August 2011, governance structures were established to support the transition from Police Authority to Police and Crime Commissioner, which involved the formation of a joint Force and Authority Strategic Transition Board, as well as a separate Force Transition Board. To aid the progression of work-streams in support of the Transition Project, consideration has been given to further developing structures. During the Strategic Transition Board meeting on the 14th February, the below outlined structures were approved.

STRATEGIC TRANSITION BOARD

As outlined within the *Managing the Transition in Dyfed Powys* Project Initiation Document, it would be the responsibility of this Board to:

- Agree a Policing Governance Transition Programme Plan, defining the key deliverables, tasks and milestones to facilitate a seamless transition from Police Authority to Police & Crime Commissioner.
- Have regard for any measures taken by the Government (e.g. outputs of the Home Office Transition Projects).
- Make available the necessary resources to enable the transition.
- Monitor progress against the Transition Programme Plan.
- Provide quarterly progress reports to the Police Authority and the Chief Officer Group.

It is proposed that this Board would be an amalgamation of the current Joint Strategic Board and the Force Transition Board, and that Membership would include:-

- Chair of the Police Authority
- Police Authority Chief Executive
- Deputy Chief Constable
- Chief Financial Officer
- Force Legal Advisor
- Head of Corporate Development
- Strategy & Planning Manager and Police Authority SPOC
- Police Authority Assistant Chief Executive

Additional Members could be co-opted onto the Board as the need arises to support strategic decision making.

Furthermore, it is proposed that consideration be given to inviting a Local Authority Chief Executive representative to be a Member of the Board.

The Board would be jointly Chaired by the Police Authority Chief Executive and the Deputy Chief Constable.

TACTICAL TRANSITION BOARD

This Board would be responsible for maintaining operational oversight of the transition work-streams, ensuring progress in accordance with the Transition Programme Plan. The Chairs of this Board would be responsible for reporting to the Strategic Transition Board, providing exception reports on the Programme Plan and seeking guidance in relation to key decisions.

Membership of this Board would include:-

- Police Authority Assistant Chief Executive
- Strategy & Planning Manager and Police Authority SPOC
- Police Authority Policy Officers
- Head of Human Resources
- Head of Facilities
- Head of Financial Management
- Force Financial Controller
- Territorial Policing Commander
- Force Risk Advisor
- Communications Officer
- Staff Association Representatives (1 from each association)

Additional Members could be co-opted onto the Board as the need arises, to support the operational management of the Transition Project.

This Board would be jointly Chaired by the Police Authority Assistant Chief Executive and the Force Strategy & Planning Manager and Police Authority SPOC.

Project Delivery Groups

Members from the Tactical Transition Board would be responsible for the delivery of individual pieces of work, ensuring progress in accordance with the agreed timetable, and providing regular reports to the Tactical Transition Board on developments. Project Delivery Groups would be formed in alignment with the Transition Programme Plan, involving subject matter experts to support the delivery of the individual projects. Chairs of the Project Delivery Groups would be agreed by the Strategic Transition Board. Projects would include:-

- Elections
- PCC Capability Building and Induction
- Office of PCC
- Transfer Schemes
- Checks and Balances
- Governance and Finance
- Complaints
- Engagement
- Commissioning and Partnerships

2. Legal issues

None related to this report

3. Financial implications/assessment of value for money

In line with discussions at the Police Authority AGM, it was agreed at the Transition Board meeting on the 24th August 2011 that the Authority would be asked, at this stage, to allocate £20k to the project to cover preparation expenses.

4. Equality and Diversity implications

None related to this report

5. Crime and Disorder Act implications

None related to this report

6. Children and young people implications

None related to this report

7. Human rights implications

None related to this report

8. Environmental, biodiversity and sustainability issues

None related to this report

9. Risk analysis

Failure to implement clear governance structures could result in the transition programme failing to appropriately deliver in accordance with the statutory timescales.

10. National park implications

None related to this report

11. Appendices

None related to this report

12. Background papers

None related to this report

13. Contact details

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